Comparative Study of the Features of SAP BusinessObjects 3.1 and SAP BusinessObjects BO 4.0

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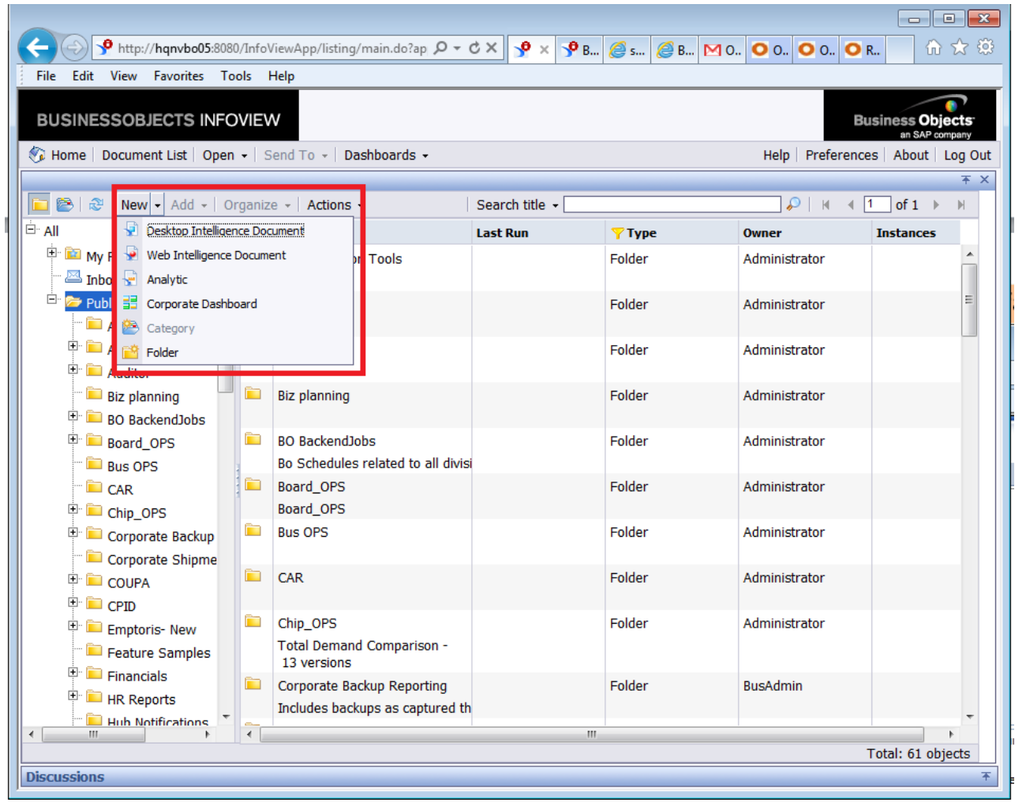
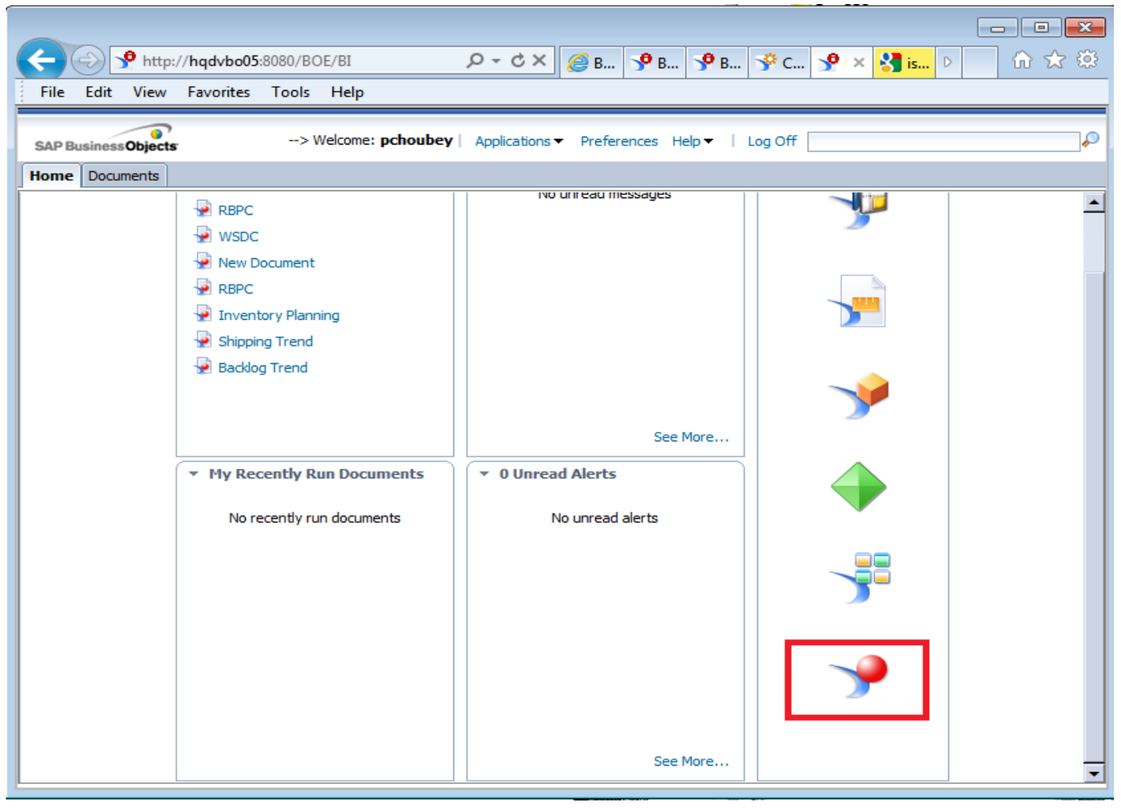
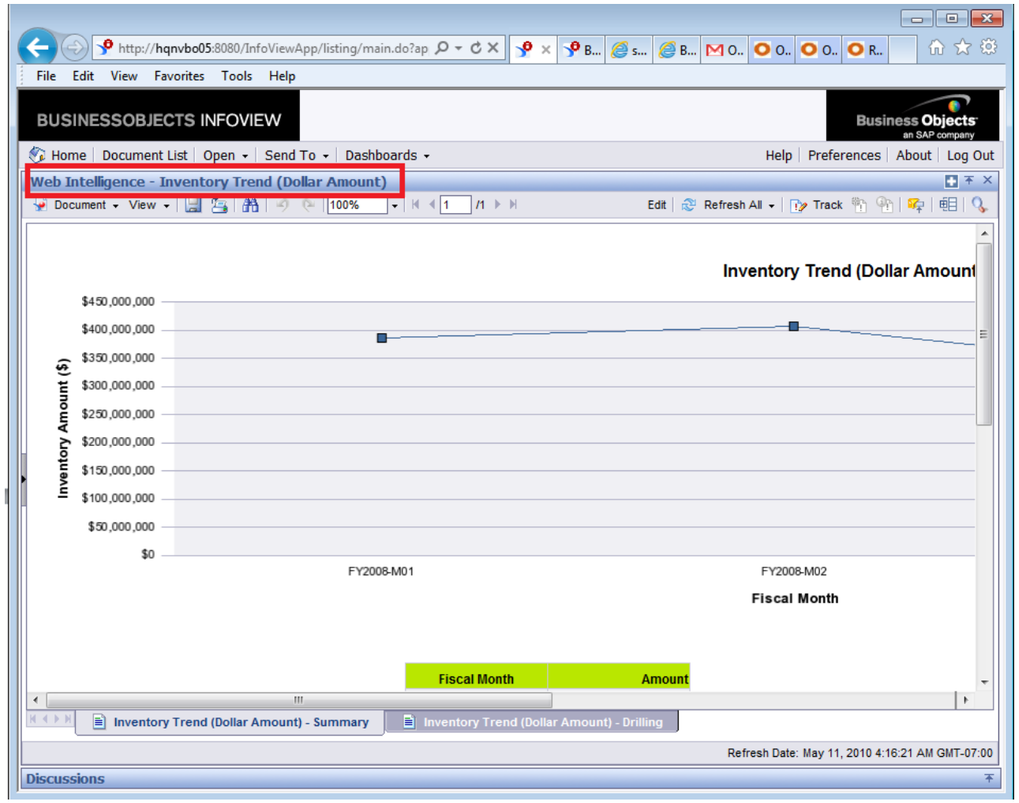
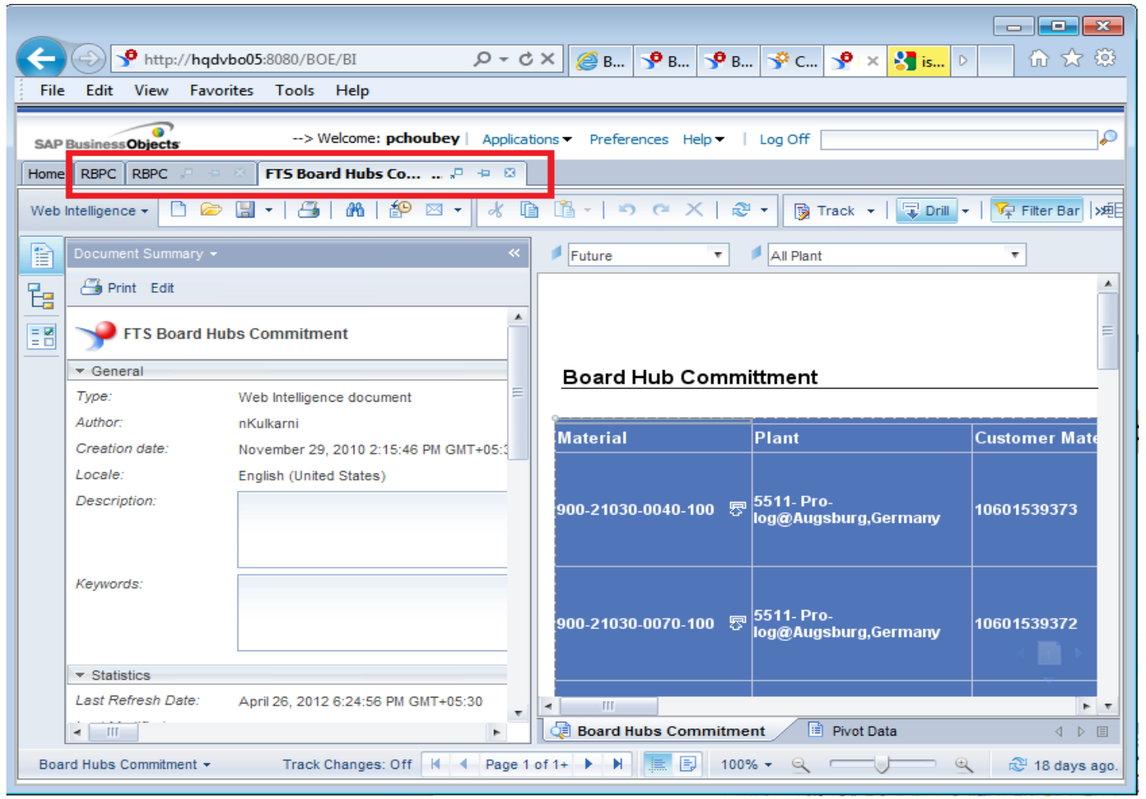
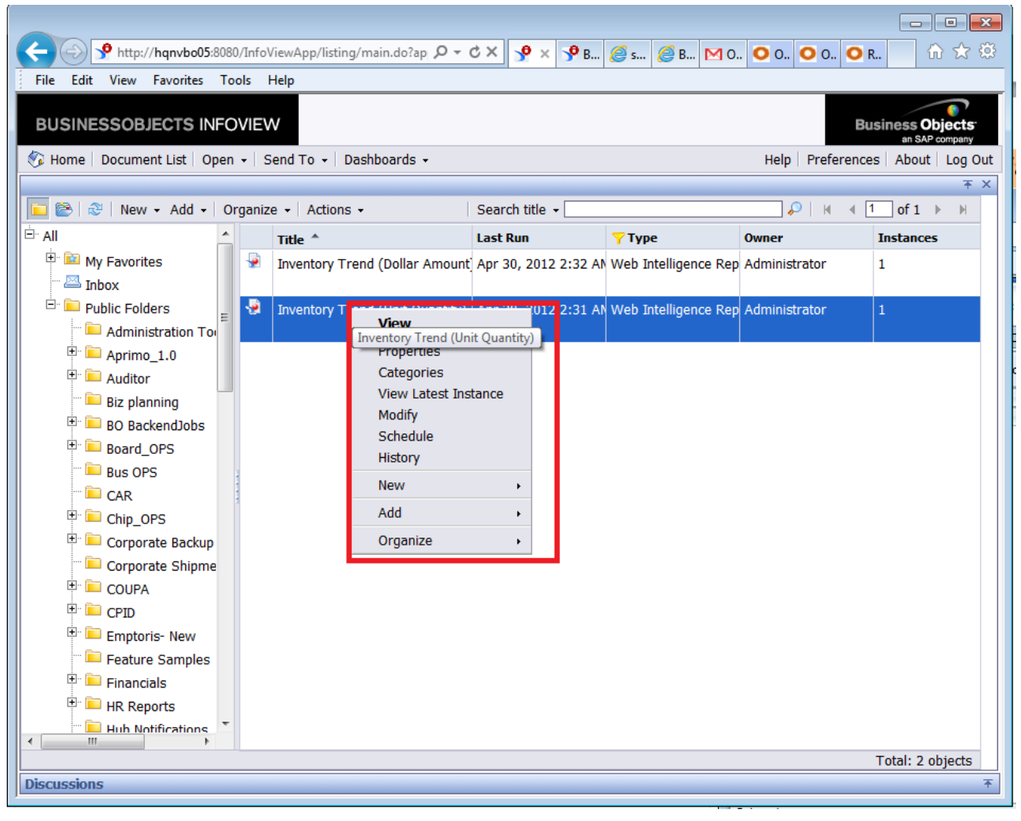
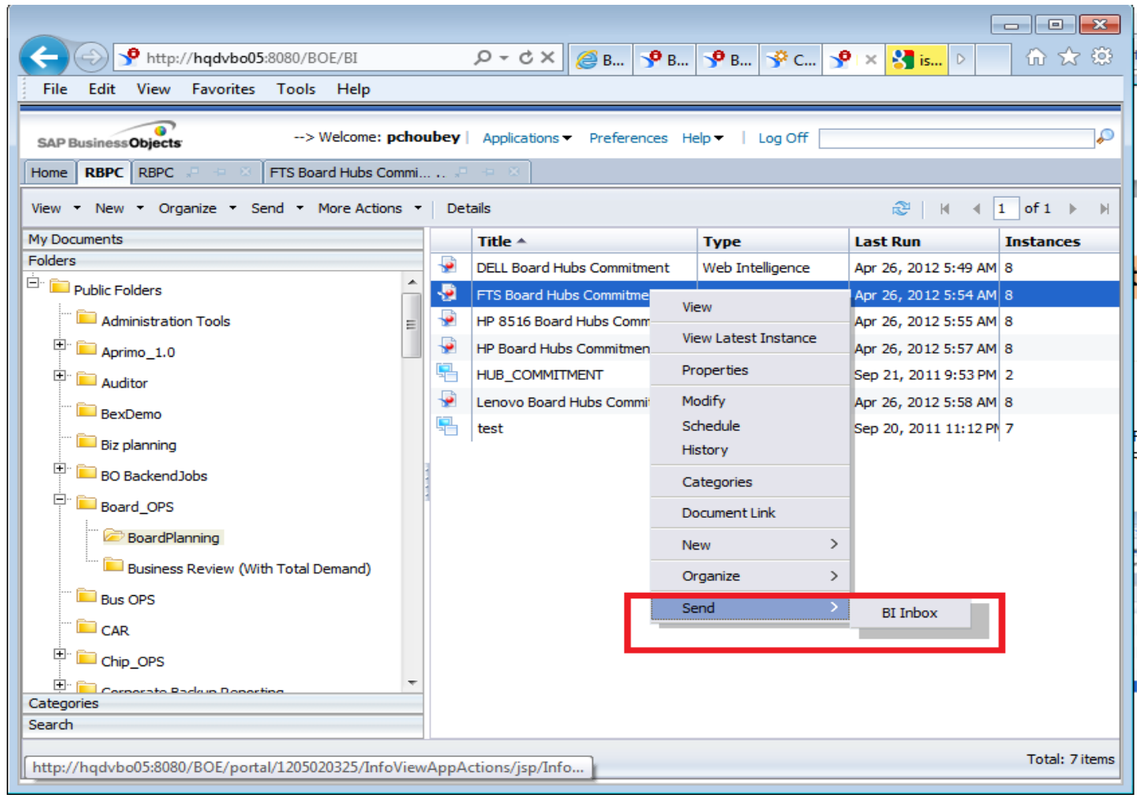
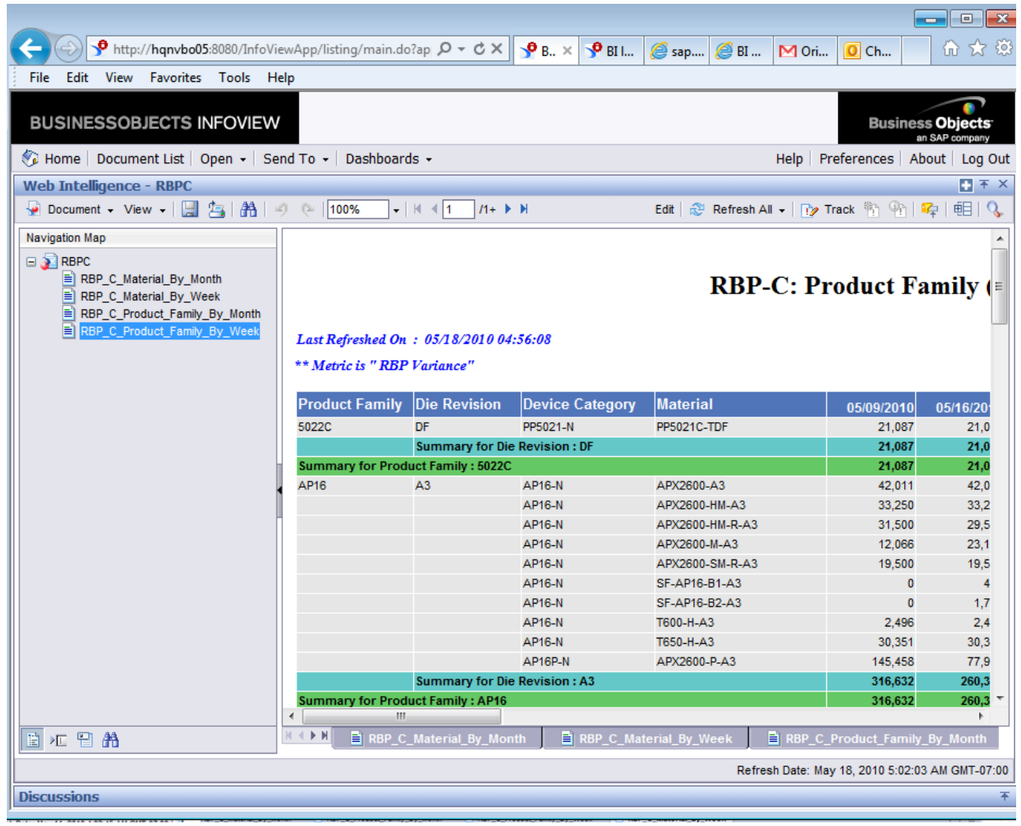
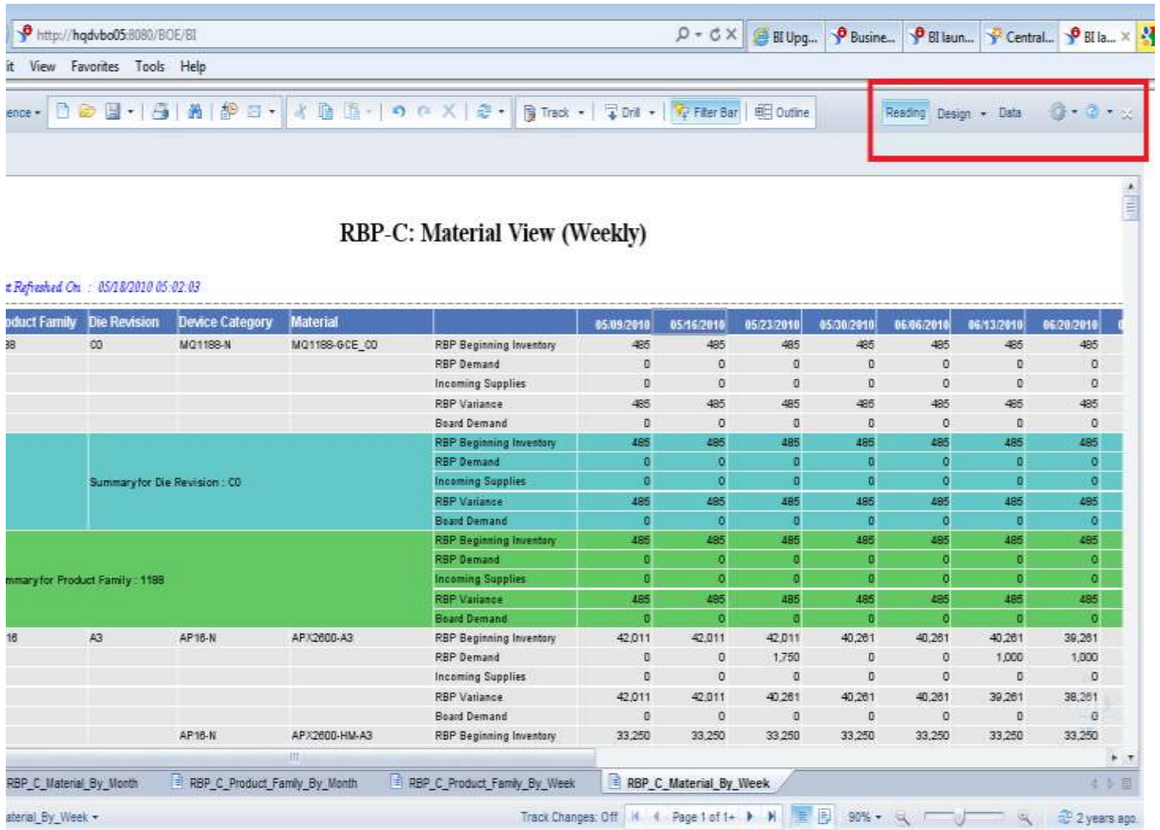
Interface as seen in BusinessObjects XI 3.1	Interface as seen in BusinessObjects 4.0
Creating a New Web Intelligence Document	**Creating a New Web Intelligence Document**
A WebI report can be created following menu path New > Web Intelligence Document on the document list page as shown:	To create a new WebI report, navigate to the home page and launch WebI using the WebI icon provided on the left hand side in the My Applications Tab.
	

Interface as seen in BusinessObjects XI 3.1	Interface as seen in BusinessObjects 4.0
Opening Existing WebI Reports	**Opening Existing WebI Reports**
Existing WebI reports can be opened by accessing the Public Folders. However, only one report can be opened at any given time.	Two or more reports can be opened simultaneously. The reports open as tabs, which provides easier navigation.
	

Interface as seen in BusinessObjects XI 3.1	Interface as seen in BusinessObjects 4.0
Options on Right Click	**Options on Right Click**
The WebI report can be opened either by double-clicking it or by right-clicking and choosing View. Along with View, there are a few other options like Properties, Categories, View Latest Instance, and Organize as shown below: *Reports open in Refresh on Open mode when you double-click a report.	Reports can be opened in the same manner as in XI.3.1. Here along with the usual option of right-clicking to View Report, there is a new option Send > BI Inbox as shown below: *Double-clicking a report opens it in the View mode. The Refresh on Open Mode get activated when the report is opened using right click > View.
	

Interface as seen in BusinessObjects XI 3.1	Interface as seen in BusinessObjects 4.0
Opening a Report	**Opening a Report**
The report opens in View mode and in HTML format by default.	The report opens in Reading mode. In this mode, you have options to view the teport in HTML or PDF as shown below: